



Dear \_\_\_\_\_,

You are scheduled for an appointment for our TPS Assistance Clinic.

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Please have the following documents ready to show the attorney assisting you at the clinic.

1. Proof of nationality – bring at least one, but provide as many as you have:

- a. All passports that you have (both current and expired)
- b. Birth certificate
- c. Photo ID (e.g. driver's license)
- d. National ID card with fingerprint and/or photo

2. Proof of your presence in the United States. You must show that you entered the United States on or before April 11, 2022 and have been physically present here continuously since April 19, 2022.

a. Bring as many of the following as possible that show your name, address, and the date of occurrence/issue:

Passport with entry stamp

I-94

Rent Receipts / Mortgage receipts

Bank statements / Credit card bills

Medical / hospital records

Utility bills

Cell phone / internet / cable bills

School records

Paystubs / employment records

Tax returns

Money Order receipts

Amazon/ other online ordering records

Photos showing that you are in the United States

Car insurance / registration

Mail you received in the U.S.

Letters from community or religious organizations, union, etc. testifying as to dates of your presence in the U.S.

Any other documents that will help prove that you have been present in the U.S.

3. Bring EITHER:  
A filing fee in the amount of \$ \_\_\_\_\_ \*\* (see the filing fee chart below).  
The check or money order is payable to "U.S. Department of Homeland Security".

OR one of the below documents to support a fee waiver:

- a. Documentation showing receipt of public benefits (SNAP, Medicaid, Public Assistance)
- b. 2021 tax returns for ALL income earners in the household
- c. Any other proof of your current income

4. IF you have had any contact with law enforcement, please bring:

- a. Records of arrests
- b. Records of charges
- c. Certificates of disposition

5. IF applying for work authorization:  
a. Bring 2 identical passport-style photos

\*\*Filing fee chart, initial applications

Age	TPS only	TPS and work permit
Under 14	\$50	\$50
14-65	\$135	\$545
66+	\$135	\$135